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**From:** Smeraldi, Josh [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=7011C5F0ADAB4BDC860A26380510F40B-SMERALDI, J]  
**Sent:** 7/15/2020 10:10:32 PM  
**To:** Morgan, Melinda [Morgan.Melinda@epa.gov]  
**Subject:** RE: Riverside Industrial Park site - Administrative Record

Hi Melinda,

Thank you again for sending all this info. It is very helpful.

I know we talked about this on the phone but I wanted to confirm when the deadline is to get something in the admin record. We are planning to publish on 7/22 but the PRP is pushing back on a deadline for the FS. When would the latest we would need to get you a document in order to get it into the admin record? Is noon the day before we publish possible?

Thanks!

Josh

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**From:** Morgan, Melinda <Morgan.Melinda@epa.gov>  
**Sent:** Tuesday, July 14, 2020 5:15 PM  
**To:** Smeraldi, Josh <Smeraldi.Josh@epa.gov>  
**Subject:** Riverside Industrial Park site - Administrative Record

Hi Josh,

An Administrative Record Collection has been created in SEMS-RM for the Riverside Industrial site.

Please let me know the DocIDs of the documents that you would like to include in the Administrative Record. If the documents to be included in the Administrative Record have not yet been uploaded into SEMS-RM, then please either email to the Records Center mailbox ([SFRecordCtr.Region2@epa.gov](mailto:SFRecordCtr.Region2@epa.gov)) and cc: [morgan.melinda@epa.gov](mailto:morgan.melinda@epa.gov). Or if the documents to be added are on OneDrive, even better, please share with the Records Center team individual names and myself. Please include in the email or OneDrive comments that the document(s) need to be uploaded into SEMS-RM and added to the AR collection AR66414 – Riverside Industrial Park site.

Attached is a list of documents generally included in Remedial Administrative Records. Please let me know if you have any questions.

Records Center team's individual email addresses to share OneDrive files/folders:

[Wong.julie@epa.gov](mailto:Wong.julie@epa.gov)  
[Mcmahon.daniel@epa.gov](mailto:Mcmahon.daniel@epa.gov)  
[Yee.paula@epa.gov](mailto:Yee.paula@epa.gov)  
[Robertelli.james@epa.gov](mailto:Robertelli.james@epa.gov)

Regards,  
Melinda Morgan  
Superfund Records Manager

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